



"Managing and conserving Arizona's natural, cultural and recreational resources"

**NOTICE OF SPECIAL PUBLIC MEETING
OF
THE CONSERVATION ACQUISITION BOARD
(CAB)
Of
THE ARIZONA STATE PARKS BOARD**

Notice is hereby given to the members of the Conservation Acquisition Board (CAB) and to the general public that the CAB will hold a telephone conference meeting open to the public pursuant to A.R.S. A. R.S. § 41-511.01. on **Tuesday, October 11, 2011 beginning at 11:00 a.m., at Arizona State Parks, 1300 West Washington, Phoenix, Board Room - basement. To access the meeting by phone dial: 1-866-751-5726. You will then be asked to dial a room number. The room number to dial is *1731258* (you must dial the asterisk both before and after the room number).**

The CAB may elect to hold an Executive Session for any agenda item at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. § 38-431.03 (A) (3). Items on the Agenda may be discussed out of order, unless they have been specifically noted to be set for a time certain. Public comment will be taken. The CAB will discuss and may take action on the following matters:

AGENDA

William C. Scalzo (Agenda items may be taken in any order unless set for a time certain)
Phoenix

Maria Baier
State Land
Commissioner

Renée E. Bahl
Executive Director

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A. CALL TO ORDER AND ROLL CALL

B. ACTION ITEMS

1. The CAB will discuss and analyze a Matrix of Advisory Committees' Roles and Responsibilities along with a Decision Flowchart model for Evaluating Agencies, Boards, Commissions, which has been adopted by the Governor's Commission of Privatization and Efficiency (COPE), in order to self-apply the COPE adopted criteria/flowchart to the CAB and forward their analysis to the Arizona State Parks Board.

C. CALL TO THE PUBLIC - Consideration and discussion of comments and complaints from the public. Those wishing to address the CAB must register at the door and be recognized by the Chair. It is probable that each presentation will be limited to one person per organization. Action taken as a result of public comment

will be limited to directing staff to study or reschedule the matter for further consideration at a later time.

**D. SUMMARY OF CURRENT EVENTS, MATTERS OF CAB
PROCEDURE REQUESTS AND ITEMS FOR FUTURE AGENDA.**

E. ADJOURNMENT

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A copy of the agenda background material provided to the (group) is available for public inspection at Arizona State Parks, Partnerships Division, 1300 W. Washington, Phoenix, Arizona. Additional information may be obtained by contacting Doris Pulsifer at (602) 542-7127.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting ADA Coordinator, Nicole Armstrong-Best (602) 7152; or TTY (602) 542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.



Jay Ziemann, Assistant Director
Partnerships Division, Arizona State Parks

Posted at: Arizona State Parks
1300 W. Washington
Phoenix, Arizona
1st Floor



The Conservation Acquisition Board (CAB) Information Report Agenda Item #: B1

Title: Evaluating Agencies, Boards,
Commissions and Advisory Committees
Staff Lead: Jay Ziemann, Assistant Director
Date: October 11, 2011

Status to Date:

On January 21, 2010, by Executive Order 2010-10, Governor Brewer established the Commission of Privatization and Efficiency (COPE). The full report was released on July 21, 2011. In the report and of particular interest for Arizona State Parks (ASP) is Recommendation #4 – Elimination, Merger, Efficiency Review or Privatization of Agencies, Boards and Commissions. This recommendation referred to a Table 5 that would offer recommendations on potential opportunities for elimination, consolidation, review, and/or privatization, however, Table 5 was not included in the report. The full report can be viewed by going to this link: <http://www.azcope.gov/>.

At the request of the Board in June 2011, staff gathered information regarding the 10 advisory committees that aid the Arizona State Parks Board (See attached Matrix of Advisory Committees' Roles and Responsibilities). Also attached is a Decision Flowchart model for Evaluating Agencies, Boards, Commissions, adopted by COPE, which suggests that Boards, Commissions and Advisory Committees may be eliminated, merged or continuously monitored to enhance corporate efficiency. (The Virginia Governor's Commission on Government Reform & Restructuring, *Interim Report to the Governor*, October 12, 2010, pp 16-17 originally designed the model.)

On September 14, 2011, the Board directed staff to meet with each of our advisory committees and have them self-apply the COPE adopted criteria/flow chart, and bring the analysis back to the Board in November.

Upcoming Activities:

The Board would have to decide how to proceed.

Time Frame/Target Date for Completion:

Typically, Advisory Committees are given the chance to address the Board, and new committee members are appointed in November. For the first time, the Board appointed new members in June 2011.

On September 14, 2011, the Board further directed staff to delay advertising the committee vacancies, as the Board will not make appointments until the analysis is complete and adopted by the Board. Additionally, the 15 – 20 minute dialog with the Board, which has typically taken place in November, will be delayed until the Board makes committee appointments.

**The Conservation Acquisition Board (CAB) Information Report
Agenda Item #: B1**

Relevant Past Board Actions:

Board member Walter D. Armer, Jr. requested staff do an analysis of the Advisory Committees at the June 23, 2011 Parks Board meeting.

Attachments:

Matrix of Advisory Committees' Roles and Responsibilities

A Decision Flowchart model for Evaluating Agencies, Board, Commissions, adopted by COPE (originally designed by the Virginia Governor's Commission on Government Reform & Restructuring)